

IBEST NAC to Health Unit Coordinator Sample Student Schedule

Winter quarter

IBEST Nursing Assistant	<u>8</u>
	8

Spring quarter

IBEST English 100 (*or other English as appropriate)	5
**Math as appropriate	5
MA 101 Medical Terminology	<u>2</u>
	2-12

Summer quarter

Math as appropriate	5
English as appropriate	<u>5</u>
	0-10

Fall quarter

IBEST MA 107 Intro to Professional Medical Office	3
IBEST MA 130 Customer Relations for the Medical Professional	3
IBEST BIS 101 Intro to Computing	<u>3</u>
	9

Winter quarter

MA 108 IBEST Medical Law and Ethics	2
MA 136 Pharmacology	4
MA 150 Health Unit Coordinator I	5
MA 144 IBEST Medical Office Emergencies	<u>1</u>
	12

Spring quarter

MA 250 Health Unit Coordinator II	5
IBEST MA 112 Basic Anatomy, Physiology and Pathology	3
COOP 180 or Psych 106 Preparation for Co-operative Work Experience	<u>2</u>
	10

Summer

COOP 180 Cooperative Work Experience for HUCs	1
MA 114 Unit Coordinator Test Preparation	1
ENG 101 Academic Writing	<u>5</u>
	7

required credits 48

* Students must complete English 101 to complete the HUC certificate. ENG 100 is not a requirement but this IBEST section is a good choice for IBEST students who are concerned about taking ENG 101. This class could be taken the second spring quarter for those not ready the first year.

** Students need to either pass Math 094 or test into Math 097 prior to taking MA 136 and MA 150. Some students may not need any Math preparation.

Date: 9/2008