

OLYMPIC COLLEGE NURSING ASSISTANT PROGRAM

H-OCC 110—Introduction to Nursing Assistant 2 CREDITS

Spring Quarter 2009 - Bremerton

LOCATION: Health Occupations Building Room 141

DAYS/TIMES: March 30 – April 7, 2009
Please see schedule for specific class times and dates.

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COURSE DESCRIPTION:

HOCC 110 includes an introduction to the role of the nursing assistant, Basic Life Support for the Healthcare Provider, and HIV/AIDS and bloodborne pathogens. Successful completion of the NA courses will prepare students for employment as a Certified Nursing Assistant (NAC). In order to pass, students must complete each course with a minimum grade of **2.3** or above. Students earning 2.2 or below will receive a grade of 0.0.

The Olympic College Nursing Assistant Course meets and exceeds the requirements for Nursing Assistant Certified training mandated by the state of Washington. It includes 110 hours of classroom and skills lab learning and 80 hours of clinical education. **All five NA classes (110, 112, 114, 116 & 118) must be completed within one year to test for certification.**

LEARNING OUTCOMES:

- Students will be able to communicate effectively in the classroom setting.
- Students will be able to discuss the role of the NAC in observation and reporting in client care.
- Students will be able to identify prevention, transmission, and treatment of HIV/AIDS, including:
 - Etiology and epidemiology
 - Testing and counseling
 - Infections control guidelines
 - Clinical manifestations and treatment
 - Legal and ethical issues including confidentiality
 - Psychosocial issues to include special population considerations.
- Students will be able to demonstrate an understanding of knowledge and skill related to:
 - One and two person rescue breathing and circulation for adult, infant and child,
 - Foreign body airway obstruction, and
 - Use of AED.
- Students will be able to discuss the role of the caregiver as defined by Revised Fundamentals of Caregiving.
- Students will be able to use basic math skills to solve job related problems.

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TEXTBOOKS:

Carter, Pamela (2008). *Lippincott's Essentials for Nursing Assistants* (textbook), Lippincott, Williams & Wilkins.

Carter, Pamela (2008). *Workbook to Accompany Lippincott's Essentials for Nursing Assistants* (workbook), Lippincott, Williams & Wilkins.

Revised Fundamentals of Caregiving, Washington State DSHS/ADSA, Second Edition, July 2005.

STUDENT RESPONSIBILITIES:

- Be here to enjoy, discover, think, participate, contribute, and learn!
- Attend ALL class sessions. (Please refer to the Letter of Agreement found in the Nursing Assistant Student Handbook, p.17) You will be counted tardy if you are more than 5 minutes late.
- Read and study assigned material and complete assignments before class.
- Complete and turn in assignments on time.
- Participate in class discussions and activities.
- Turn off cell phone during class.
- Listen to, respect, and learn from others in the class.

SKILLS WORKSHOP (optional):

This optional workshop is for students to brush up or learn basic skills in areas such as writing, math, computer literacy, and reading. Students may attend partial days. Workshop topics will be determined by the students in accordance with their needs.

AVAILABLE SUPPORT SERVICES:

The Writing Center: The Writing Center provides assistance with writing, reading, assignment interpretation, and critical thinking. Stop by Humanities Bldg., room 115 to make an appointment.

Student Computing Lab: Enter through Humanities Bldg., room 118. Go to <http://www.olympic.ctc.edu/> for current lab hours and information.

Access Services: If you are a student with a permanent or temporary disability and would like to request accommodations, please contact the Access Services office, located in Humanities Bldg., room 114. You may also call 475-7540 to schedule an appointment or go to <http://www.oc.ctc.edu/StudServ/Access/index.html>.

Haselwood Library: The Haselwood Library offers students and the community the opportunity to study, conduct research, and learn outside the classroom. An integral part of the college experience, the library offers a wide variety of resources, guidance, and a quiet place for study and reflection. Call 475-7266 for hours or go to <http://www.oc.ctc.edu/CampRes/Lib/index.html> for online catalog, databases, and resources.

Media Services: Located in the Haselwood Library is available to students for production assistance and audio-visual equipment. Call 475-7770 or go to <http://www.oc.ctc.edu/CampRes/MediaServ/index.html>.

Internet access: All students are required to have an email account and to check it regularly. The following are the steps for setting up and logging into your Outlook Web access account:

- Enter your username in the space labeled **User Name**. Your username is your first and last name. For example, if your name is James Percy Smithers, your username is **JamesSmithers**.
- Enter your password. It should be the same password you use for your student account.*
* (If you are using Windows 98 or older, enter INSTRUCTION in the domain box.)
- Never check the checkbox labeled **Remember my password**.

Your email address is your first and last name with **@inst.oc.ctc.edu** appended to it. For example, if your name is James Percy Smithers, your email address would be JamesSmithers@inst.oc.ctc.edu.

GRADING:

To successfully complete the class, a 2.3 grade point must be earned in HOCC 110. Points will be deducted for attendance infractions. (See Student Handbook.). In addition, students must comply with the requirements in the “Olympic College Nursing Assistant Student Letter of Agreement”. Successful completion of *all* portions of the NA Program within one year is required in order to be eligible to take the Washington State Nursing Assistant Certification examination.

Academic Honesty:

Students are expected to comply with The Code of Student Conduct: WAC 132C-120. If any academic dishonesty occurs, a grade of 0.0 will be assigned for the course. Printed copies or excerpts may be found in many of OC’s publications or you may go to the website:

<http://www.leg.wa.gov/wac/index.cfm?fuseaction=chapterdigest&chapter=132C-120>. All forms of dishonesty are prohibited, including cheating, plagiarism, knowingly furnishing false information to the college, and forgery.

There is a total of 100 points for HOCC 110. *Late assignments* will have 25% of points deducted for each day late after due date. Students must earn a minimum of **75 points** (2.3 grade point) in HOCC 110 to successfully pass the course. **Attendance is mandatory and points will be deducted for attendance infractions.** Ten (10) points will be deducted for each absence and five (5) points will be deducted for each tardy. **Absence/tardiness is to be reported *before* class begins via phone to Mary Polensky, Program Director, at (360) 475-7764.** Content and materials missed in class are the responsibility of the student

The grading scale for HOCC 110 is as follows:

4.0 Scale	From	To	4.0 Scale	From	To	4.0 Scale	From	To
4.0	98.6	100	3.3	88.6	89.9	2.6	78.6	79.5
3.9	97	98.5	3.2	87	88.5	2.5	77	78.5
3.8	95.6	96.9	3.1	85	86.9	2.4	76	76.9
3.7	94	95.5	3.0	83.8	84.9	2.3	75	75.9
3.6	92.6	93.9	2.9	82.6	83.7	0.0	0	74.9
3.5	91.2	92.5	2.8	81	82.5			
3.4	90	91.1	2.7	79.6	80.9			

HOCC 110 Assessment Breakdown:

- Workbook assignment 20 points
- BLS for Healthcare Providers skills demonstration and exam 30 points
- Quiz 30 points
- Classroom participation (includes journal entries) 20 points

Total points 100 points

HOCC 110—Introduction to Nursing Assistant

Date	Topics	Readings & Assessment
3/30/09 ALL 9:00am-5:30pm	Introduction/Overview of class Role of NAC in observation/reporting Communication CASAS Screening	Carter Ch. 4 RFOC, Modules 1 & 3 <i>Background check, immunizations form</i> <i>CASAS Assessment</i>
3/31/09 ALL 9:00am-4:30pm	HIV/AIDS and Blood borne Pathogens	Carter Ch. 29 and handouts <i>Workbook Ch. 4 & 29</i> RFOC p. 70-81
4/1/09 9 am–12:00pm	Skills Workshop (Optional)	Topics to be determined by the students in accordance with their needs.
4/6/09 Group 1 9:00am-5:00pm	BLS for Healthcare Providers CASAS Pre-Test	Carter Ch. 13, p. 292-297 BLS for Healthcare Providers handbook (checked out in class) <i>BLS for Healthcare Provider Demonstration & Exam</i> <i>Cumulative Quiz</i> <i>Evaluations/NAR application</i>
4/7/09 Group 2 9:00am-5:00pm	BLS for Healthcare Providers CASAS Pre-Test	Carter Ch. 13, p. 292-297 BLS for Healthcare Providers handbook (checked out in class) <i>BLS for Healthcare Provider Demonstration & Exam</i> <i>Cumulative Quiz</i> <i>Evaluations/NAR application</i>

This syllabus is a guide and may change during the course; students will be notified of changes.